

ALPINE FIRE PROTECTION DISTRICT
1834 ALPINE BLVD, ALPINE CA 91901-2107

EXHIBIT "A"

DESIGNATED POSITIONS

**REPORTABLE ECONOMIC
INTEREST CATEGORY
NUMBERS (SEE EXHIBIT "B")**

Directors	1,2,3
Chief Officers, including but not limited to Fire Chief Assistant/Deputy Chief Division Chief	1,2,3
Candidates for Board Membership	1,2,3
Fire Marshal	4,5
Finance Officer	4,5

Consultants

The positions of the following consultants presently
Retained by the Agency:

a) Attorney	1,2,3
b) Architect	1,2,3

The position by name or job title of each person classified as a "designated employee" in any contract which the Agency enters into for consulting services with a person or business entity (whether or not a nonprofit entity). Such a designation will be made in the contract with respect to any person who in the opinion of the Agency, may reasonably be expected to make, participate in making or in any way attempt to use his position as a "consultant" to influence a governmental decision in which the person might reasonably be expected to have a financial interest.

EXHIBIT "B"

CATEGORIES OF REPORTABLE ECONOMIC INTERESTS

Category 1. All-Inclusive Reportable Investments

(see Appendix I – Section 82034)

A designated employee in this category shall disclose all reportable investments (worth more than \$1,000):

- a) Owned by the designated employee, his or her spouse or dependent child;
- b) Owned by an agent on behalf of the designated employee;
- c) Owned by any business entity controlled by the designated employee (i.e., any business entity in which the designated employee, his or her agents, spouse and dependent children hold more than a 50% ownership interest);
- d) Owned by a trust in which the designated employee has a substantial interest (i.e., a trust in which the designated employee, his or her spouse and dependent children have a present or future interest worth more than \$1,000);
- e) Representing the pro rata share (worth more than \$1,000) of the designated employee, his or her spouse and dependent children, of investments of any business entity or trust in which the designated employee, his or her spouse and dependent children own, directly or indirectly or beneficially, a 10% interest or greater.

Category 2. All-Inclusive Reportable Interests in Real Property

(See Appendix 1 – Sections 82033, 82035)

A designated employee in this category shall disclose all interests (worth more than \$1,000) in real property located within the jurisdiction if the interests are:

- a) Held or owned by the designated employee, his or her spouse and dependent child, or
- b) The pro rata share (worth more than \$1,000) of interests in real property of any business entity or trust in which the designated employee or spouse owns, directly, indirectly or beneficially, a 10% interest or greater.



Alpine Fire Protection District

COUNTY OF SAN DIEGO
CLERK OF THE BOARD OF SUPERVISORS

184 CEP-3 P 3-00

August 30, 2004

Clerk of the Board of Supervisors
(COI Biennial Review)
1600 Pacific Highway, Room 402
San Diego CA 92101

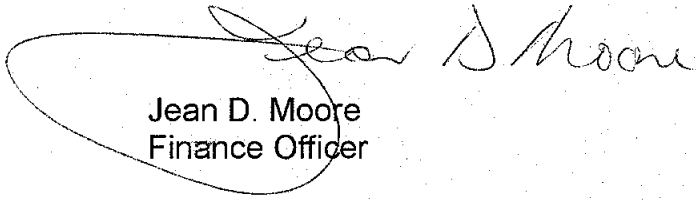
Re: 2004 Local Biennial Notice

Enclosed are the following documents:

- 1) Excerpt of Minutes of August 17, 2004, adopting changes in Conflict of Interest Code.
- 2) Amended Code
- 3) 2004 Local Biennial Notice signed by President of the Board.

If you have any questions, please call (619) 445-2635.

Respectfully,


Jean D. Moore
Finance Officer



**REGULAR MEETING OF THE BOARD
OF DIRECTORS OF THE
ALPINE FIRE PROTECTION DISTRICT**

Alpine Town Hall (Alpine Women's Club) 2156 Alpine Blvd, Alpine CA 91901

AUGUST 17, 2004 – 5:15 P.M.

MINUTES

All exhibits described here are available for public inspection at the time and date as listed above or prior to such meeting when reports are ready in the fire station. Persons with a disability requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting may do so by contacting the Board Clerk at (619) 445-2635 during regular office hours. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

1. ATTENDANCE AT THE REGULAR MEETING

Board Members arriving after the meeting begins will be noted PRESENT at the point in which they arrive. Board Members leaving the meeting will be noted ABSENT at the point that they leave and PRESENT at the point they reenter the meeting.

The meeting was called to order at 5:15 p.m. by Marty Marugg. Roll call by Jean Moore. Directors in attendance: Fuller, Marugg, Smith, Easterling and Kramer. Also present, Chief Larry Kinard, Attorney Steve Fitch and Clerk of the Board Jean Moore.

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

Director Smith

4. APPROVAL OF AGENDA:

Director Easterling requested that closed session items be renumbered. 5.1 and 5.2 will be move to 5.4 and 5.5, all other items will move up.

Motion to approve agenda as amended.

(M/Easterling 2nd /Smith Approved 5-0)

- Board adjourned to Closed Session at 5:20 p.m.

5. CLOSED SESSION:

- 1) California Government Code §54957.6
CONFERENCE WITH LABOR NEGOTIATOR
2004 AGENCY NEGOTIATORS: Smith, Easterling
EMPLOYEE ORGANIZATION: *Miscellaneous Employees*
- 2) California Government Code §54956.9
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9
One Case

3) California Government Code §54957.6
CONFERENCE WITH NEGOTIATOR
AGENCY NEGOTIATOR: Kramer
ORGANIZATION: *Independent Contractor*

4) California Government Code §54957
EMPLOYEE EVALUATION
Title: Deputy Chief

5) California Government Code §54957
EMPLOYEE EVALUATION
Title: Fire Chief

- Board reconvened to open session at 6:05 p.m.
- Direction given to staff. Special Meeting September 7, 2004, roll all closed session items over to special meeting.

6. APPROVAL OF MINUTES:

- 1) Approval of the Minutes of July 20, 2004
- 2) Approval of the Minutes of August 3, 2004
- 3) Approval of the Minutes of August 10, 2004

Motion to approve items 6.1 and 6.2

(M/Easterling 2nd /Kramer Approved 5-0)

Motion to approve item 6.3

(M/Smith 2nd /Marugg Abstain/Easterling Approved 4-1)

7. CORRESPONDENCE:

- 1) Rebecca Wolf, Editor, Alpine Sun. Noted
- 2) California State Firefighters Assoc. Legislative update. Noted
- 3) Thank you to CSDA. Noted

8. PUBLIC HEARING ON AGENDA ITEMS:

The public may comment on any matter on the agenda at this time or may request of the Board that public comment be heard immediately prior to the Board taking action on a particular item.

If there are no requests for further public comment on a particular matter then this portion of the agenda shall conclude public comment on all agenda items. (Read) Firefighter Paramedic Brian Boggeln reserves the right to comment on items 9.6 and 9.7.

9. DISCUSSION – POSSIBLE ACTION ITEMS:

- 1) Station 17 – Status of Construction. Discussion and possible action. (Item to be continued to each agenda)

Deputy Chief Naylor reported. C.E. Wilson should have grading portion completed in four to six weeks. Allow six weeks to get plans out of County plan check. November 2, 2004 is the scheduled date to go out to bid with bids in by the end of November. December 1, 2004 start construction. Architect Jeff Katz responds to questions from Board. Discussion on grading (preconstruction, construction and post construction). Director Fuller asked about the change order that came in last week from C.E. Wilson. Copies of change order to each Board member. Discussion on logistics of taller wall vs. transition, and other factors that may have caused the change order. Jeff Katz, civil engineer is responsible for topo survey for site in generation drawings. Did not track existing grades accurately enough, one section dipped down. Existing grade did not match. Cost proposal came from C.E. Wilson at \$13,490.55 additional cost on grading. Director Smith, question on additional cost and responsibility. Jeff Katz, there is an area of responsibility, bids reflected original drawings, had this information been plotted the original bids would have reflected this additional cost. Costs are in line with what we would expect to pay in this line of work and are considered reasonable.

Presentation of color selection for interior of building. Jeff Katz & Associates have been working on color schemes, DC Naylor has been down to review the color palettes, two palettes were chosen to bring to the Board for selection. Color scheme #1 was selected by the Board.

Discussion only.

- 2) **Conflict of Interest Code – Local Government Agency Biennial Review.** Discussion and possible action on accuracy of code and the necessity of amendments to code.

Discussion of District's code. Add Deputy Chief – Division Chief position and Architect to code for reporting sections 1, 2, & 3.

Motion to adopt code with proposed changes.

(M/Kramer 2nd /Smith Approved 5-0)

- 3) **HCFA – Rewrite of Joint Powers Agreement.** Discussion and possible action to approve the draft of agreement. (Agreement sent in advance to Directors for review)

Director Marugg reported on HCFA rewrite document. All JPA members have reviewed document. Director Kramer, question on page 7, sub paragraph 4. Director Fuller, business of dispatching becoming very competitive, praised Director Marugg for his work on tightening up the section that allows a member to withdraw.

Direction to Staff: Agendize this item for next regular meeting.

Discussion only.

- 4) **Strike Teams.** Discussion and possible action. Current policy on this item: Two strike teams can leave Alpine with approval of Fire Chief.

Chief Kinard, item should read – two shifts or two strike team engines or, one Type 1, one Type 3. Discussion. Director Fuller, would like to always retain an engine company in Alpine. Attorney Fitch, must be looked at in concert with auto and mutual aid. Chief Kinard, can modify policy in respects to number of engines left in Alpine, but cautioned Board not to base day to day operations on the Cedar Fire.

Direction to Staff: Agendize this item for next regular meeting. Closed session, potential litigation. Open session, discussion action item.

- 5) **2004/05 Final Budget – Second Hearing.** Hearing only. Changes as discussed in budget workshop are reflected. Other changes:

Expenses:

5002.02 – Sick Leave Cash Out for retirees Add \$17,000.00

5026.05 – Sewer Add \$20.00

5036.02 – Financing payment Minus \$1,217.00

Revenues:

Transfer from Vacation/Sick Liab. Fund \$28,500.00

Report from Firefighter/Paramedic Boggeln on Multi Casualty Trailer. Budgeted to completed trailer to make it incident ready. Need to establish SOP for trailer. Could have used it on two occasions.

Discussion on Medical and Maintenance Equipment sections.

Captain LaZelle updated the Board on Maintenance Equipment budget. Recommends that Board look at maintenance in management or JPA contract. Engines moving out of warranty period. Now contracting out to private shop recommended by Jerry Lee (retired mechanic Lakeside FPD)

No public comment.

- 6) **Management – JPA - Consolidation.** Discussion and possible action. (Item to be continued to each agenda)